

INSPECTOR'S REPORT

HORSHAM DISTRICT COUNCIL

**STATEMENT OF COMMUNITY
INVOLVEMENT**

Inspector: Terrence Kemmann-Lane JP DipTP FRTPI MCMi

Date of Hearing: 22 November 2005

File Reference: LDF 00060

Horsham District Council - Statement of Community Involvement (June 2005)

INSPECTOR'S REPORT

Introduction

- 1.1 An independent examination of the Horsham District Council Statement of Community Involvement (SCI) has been carried out in accordance with Section 20 of the Planning and Compulsory Purchase Act. Following paragraph 3.10 of Planning Policy Statement 12: Local Development Frameworks, the examination has been based on the 9 tests set out (see Appendix A). The starting point for the assessment is that the SCI is sound. Accordingly changes are made in this binding report only where there is a clear need in the light of the tests in PPS 12.
- 1.2 A total of 25 written representations were received, from 8 separate objectors, all of which have been considered. A requested hearing was held on 22 November 2005: the attendance sheets listing those present is attached. Since this report is into the soundness of the SCI I have not referred to matters raised in the representations unless they result in a recommendation for a change.

Test 1

- 2.1 This test is dealt with in the pre-submission consultation statement. The Council failed to consult adjoining Parish Councils at the regulation 25 stage. However, this omission was corrected in a subsequent consultation for these Parish Councils and I am satisfied that none of the Parish Councils have been prejudiced by this failure. It is necessary to add these authorities to Appendix 3.
- 2.2 Having regard to Regulation¹ 24(4) "DPD matters" and "proposals matters", the Council should have included a statement regarding notification requests in its earlier documentation. This is missing from Appendix E of the Consultation Statement. To rectify the position, the Council should notify all those who have made representations of the publication of this report and the adoption of this SCI.

¹ The Town and Country Planning (Local Development) (England) Regulations 2004.

2.3 Recommendation.

Add adjoining Parish Councils to Appendix 3 of the SCI as Specific Consultation Bodies.

Test 2

3.1 Section 3 of the SCI sets out those who will be involved with the Council. The Council recognises the important links between the LDF and the Community Strategy. The first part of Section 3 deals with the Horsham District Community Partnership, and explains the way in which the Council works with partner organisations and interested parties on planning matters. The Horsham District Community Partnership prepares the Community Strategy, which it is acknowledged provides a context for the LDF. The Council also notes the important links with elected members and other Council departments.

3.2 This test has been met.

Test 3

4.1 This test is dealt with by the information provided in Appendix 3. This Appendix lists the Specific Consultation Bodies and other 'General Organisations', as well as listing the types of groups and organisations which will also be involved. The latter are set out in this general form because there are many such groups and organisations; the full list is held on the contact database which is regularly updated, and the names of organisations on it will be supplied on request. I consider that this is acceptable. As to the Specific Consultation Bodies, I have already recommended that the adjoining Parish Councils should be added to the list. In addition, paragraph 3.5 dealing with adjoining authorities should be enlarged by adding a suitable reference.

4.2 There is no specific mention of bodies representing different racial, ethnic, national or religious groups. However, paragraph 3.7.9 and section 3.8 deal with such groups and identify the work which the Council is developing with the 'Change up Consortium' and through the Horsham District Community Partnership. So long as this aspect is reviewed in the monitoring process, I consider that the Statement is sound in this respect.

4.3 Recommendation.

Add “, including adjoining parish councils,” after the phrase “we will work with adjoining authorities” in paragraph 3.5.

Test 4 and Test 5

5.1 These tests are considered together as they are interrelated.

5.2 Section 2.2 sets out the stages in the production of Development Plan Documents and paragraph 2.2.8 draws attention to the table at Appendix 1 which shows the different documents which are to be produced up to the end of 2007. From this, in conjunction with the published Local Development Scheme (LDS), the community and other bodies can see the stages and general timing and thus are provided with an early warning of consultation periods. However, I consider that it is necessary to add a reference at the beginning of Appendix 1 drawing attention to the LDS as the reference source for the intended timing. Paragraph 4.6 is helpful in this regard since, in particular, it sets out how the ‘Planning for our Future Newsletter’, which is sent to every household, notifies households of any forthcoming LDF publications and consultation periods.

5.3 Chapter 3 set out who the Council will be working with, and the ways in which they will be involved in a timely and accessible way. Chapter 4 goes on to set out other methods of involvement and consultation in a comprehensive fashion, including ‘master planning’ for development proposals. Paragraph 3.6 deals with the working relationship with Parish/Neighbourhood Councils. It was agreed at the hearing that the input of these councils should be throughout the preparation of documents, rather than that there should just be an ‘input’. It was also agreed that there could be a reference to ‘mediation’ in paragraph 4.9. I recommend accordingly in respect of both of these points.

5.5 Recommendation.

Add below the heading to Appendix 1:

“Note: The timing of preparation of these documents can be found in the Council’s Local Development Scheme which is available for inspection at the Council Offices and is published on the website”

In paragraph 3.6 change the second part of the first sentence as follows²:

"...in having an input ~~into~~ throughout the preparation of LDF documents."

In paragraph 4.9, add after "and 'Planning for Real' exercises" the words "and may also include 'mediation' if appropriate".

Test 6

6.1 Chapter 5 of the SCI deals with monitoring, feedback and resources. Paragraph 5.2 deals specifically with resources, setting out the details of the staffing of officers who deal with both LDF preparation, including the preparation of the SA/SEA documentation, and the Community Strategy. Section 6.5 sets out the resources for dealing with the development control function including responsibility for planning applications and enforcement of planning control.

6.2 The Council recognises that successful engagement of the local community can be a time consuming exercise and can also be expensive, for others as well as the Council. There are a number of points in the SCI where this is highlighted, demonstrating an awareness of the need to be realistic about resources, and also to ensure that they match the need as far as possible. Examples are paragraph 1.4, 1.7, 3.7.4 and 4.9.

6.3 This test has been met.

Test 7

7.1 The SCI clearly explains how the results from the various community involvement techniques will be fed into LDD and DPD production. The chart on page 4 sets out the components of the Local Development Framework, including Supplementary Planning Documents and the Sustainability Appraisal/Strategic Environmental Assessment, and Section 2.2 sets out the stages in the production of DPDs and how the community will be involved. Appendix 1 sets out in some detail the consultation arrangements for the key stages in the preparation of Horsham LDDs, including the stages in the Sustainability Appraisal. Chapters 3 and 4 of the SCI detail how groups and individuals will be informed and consulted. Section 5.3 sets out how the outcome of the various methods of consultation will be reported back.

² Deletions struck through, additions underlined.

7.2 This test has been met.

Test 8

8.1 Section 5.1 sets out how the SCI will be monitored annually, marking out the importance of assessing whether the methods proposed are being successful. Within this section there is noted a particular need to especially monitor new or target groups such as the young, and other hard to reach groups. Section 5.3 deals with feedback and the importance of reporting back to the community and to council members, the various methods of consultation used and the outcomes.

8.2 Whilst this section of the SCI sets out the position reasonably fully, it could be more explicit about how and when the monitoring will be done. I recommend changes which achieve this.

8.3 Recommendation

Delete the first sentence of the text under the heading 'Monitoring' and replace with:

"It is our intention to revise the SCI on an ongoing basis having regard to any particular problems or successes which we experience in consulting on the Local Development Framework. This means that consultation techniques that have not been well responded to may be dropped and other alternative tools and processes may be identified. Comments on the success or otherwise of the methods of consultation may be made at any time of the year and will be recorded for consideration during the formal monitoring process"

Begin a new paragraph after the above text beginning "There are some sections ..." (as currently in paragraph 5.1)

Add after the fifth bullet point the following:

"The Council will assess the success of its SCI through its Annual Monitoring Report (AMR), which will be published in December each year. Any necessary changes to the SCI arising from the AMR will be made thereafter with further appropriate public consultation carried out accordingly. Regard will be had to any emerging best practice guidance and/or changes in legislation that have been put in place since the SCI was originally published."

Test 9

- 9.1 In connection with planning applications, Chapter 6 sets out in considerable detail the way in which the community will be involved, including ways in which applicants for planning permission can involve the community before and during the submission of an application.
- 9.2 However, there is no indication of the way in which the results of community involvement will be fed into the decisions on planning applications. What is needed is an explanation, such as is given in paragraph 5.3 which sets out the feedback in relation to LDDs.
- 9.2 Recommendation

Add after paragraph 6.4.6 a new heading and text:

"6.5 FEEDBACK

6.5.1 In accordance with Government guidance, the Council enables the majority of planning applications, i.e. those that are not contentious, to be determined by the Head of Development under officer delegated powers. Full details of the Scheme of Delegation are set out in the Council's Constitution (which is available on the website). Examples of delegated decisions include householder development, changes of use, advertisements and minor commercial development. Consideration of such matters under delegated powers is removed where a person makes a representation and wishes to address the relevant Committee.

Planning Committee decisions

6.5.2 If a planning application is to be determined by the Development Control Committees, the Council will notify by letter the applicant and all those persons or community organisations who submitted comments about the application. The letter will advise the date, time and location of the Development Control Committee meeting and whether the HoD is recommending that permission be granted or refused. The Council welcomes public speaking at meetings of its Development Control Committee in accordance with its adopted protocol. The opportunity to register to speak at the Committee meeting will therefore be

offered. Planning Committee agendas will be made public a minimum of five working days prior to the Committee meeting; the report will identify how the technical merits of the representations on the applications have been taken into account. Copies of the agenda and minutes of previous meetings will also be available on the Council's website.

Delegated decisions

6.5.3 If a planning application has been determined under the Scheme of Delegation, the Council will notify by letter the applicant and all those individuals who submitted comments about the application of the decision including reasons for refusal or conditions imposed on permissions (and including reasons for granting permission). All delegated decisions are based on a written report and the Council will make this available for public inspection; the report will identify how the technical merits of the representations on the applications have been taken into account.

Notification of decisions

6.5.4 Once a decision has been made on a planning application, either by the Development Control Committee or by delegation, the Council will notify by letter all those persons who submitted comments about the application of the Council's decision. The reasons for refusal will be given or the full text of conditions imposed where permission is granted. It will also state where full copies of the Council's decision can be viewed.

6.5.5 All decision notices will be made available for inspection at Development Department, Park North, North Street, Horsham and on the website. If a planning permission is granted subject to a legal agreement between the Council and the developer, then the agreement will also be made available. Minutes of the Development Control Committee meetings that considered the planning application will be made available on request and also be available on the website. Where an application was determined under delegated powers, a copy of the report will be made available on request and on the website.

Renumber Section 6.5 RESOURCES to become 6.6

Council's Response to Representations

10.1 The Council has produced response statements to each of the organisations which have made objections to the SCI. These response statements contain a number of suggested amendments to the submission draft (June 2005). These amendments are as follows:

i) Add the 'Guild of Travelling Showmen' and 'Relevant Community Groups/Organisations' to the list of organisations identified in Appendix 3 of the SCI.

ii) Following paragraph 3.9, add:

"3.9.1 Landowners and their agents play an important part in the life of the community and in decisions which affect the District. The consultation database referred to in paragraph 4.2 of the SCI includes all landowners and developers/agents who have informed the Strategic and Community Planning Department that they wish to be informed about the Local Development Framework process or who have made comments during any LDF consultation exercise. The Council is also in regular contact with developers/agents with particular land interests and the Council has sought their input into many aspects of plan making.

3.9.2 Where it is appropriate, the Council will also consult with relevant organisations outside the District. Where their interest is known by the Council, their attention will be drawn to proposals which may affect their members or their area of interest."

iii) Revise the wording of the SCI to include reference to Neighbourhood Councils as follows³: in paragraph 3.4.2 "All Members have a key liaison role in alerting Parish and Neighbourhood Councils to the LDP process ..."; in paragraph 3.4.1, 'The meetings are advertised in the local newspapers and are generally attended by Parish and Neighbourhood Councils,..."; in Appendix I Core Strategy Issues and Options Stage "Discussions with Parish and Neighbourhood Councils about proposals and alternative proposals."; and "Officers to attend Parish and Neighbourhood Council meetings where relevant."; in Appendix 1 Core Strategy Preferred Options Stage "Officers to attend Parish and Neighbourhood Council meetings where relevant."; in Appendix 1 Core Strategy

³ Additions underlined.

Submission Stage "Officers to attend Parish and Neighbourhood Council meetings where relevant."; in Appendix 1 Specific Allocations of Land Document, Issues and Options Stage, "Discussions with Parish and Neighbourhood Councils about proposals and alternative proposals."; in Appendix 1 Site Specific Allocations of Land Document Submission Stage "Officers to attend Parish and Neighbourhood Council meetings where relevant."; in Appendix 1 Supplementary Planning Document on Planning Obligations "Parish and Neighbourhood Councils sent early consultation document.

10.2 These suggested amendments do not affect the substance of the SCI but they do improve the clarity and transparency of the submission SCI. I therefore recommend that they be included.

10.3 Recommendation

Insert the amendments set out in paragraph 10.1 above.

Other Matters

11.1 There are a number of minor matters which I have identified, or which were mentioned at the hearing, which include typographic errors. Again they do not affect the substance of the SCI, but they add to its clarity and accuracy.

- Title page, heading – 'TO 2016' should read 'TO 2018'
- Page 15, paragraph 3.7.8, second line – delete 'difficulties'.
- Page 15, last line – '(see page 14)' should read '(see page 23)'.
- Page 27, paragraph 6.4.2, second line – 'on page 15' should read 'on page 25'.
- Pages 29 and 30 should be deleted since they are referring to the consultation on the submission draft SCI and inviting comments, and are therefore not applicable to an adopted Statement.
- Page 36, Submission Stage box, second line – delete "and those involved in master planning exercise", since that is not appropriate for the subject 'General Development Control Policies'.
- Page 37, Formal Consultation box, second line – delete "and those involved in master planning exercise", since that is not appropriate for the subject 'Supplementary Planning Document on Planning Obligations'.
- Page 41 - 'Relevant Authorities' should be deleted from Appendix 3 since all the relevant authorities are listed

(following my recommendation at paragraph 2.3 above), and to retain the term could cause uncertainty.

- Add a new appendix containing a glossary and abbreviations:

"Appendix 5 : Glossary and Abbreviations

SCI Glossary

Annual Monitoring Report (AMR): In December of each year, the Council will produce an Annual Monitoring Report which will set out its progress in achieving set goals over the previous financial year (April-March). The AMR will cover both the production of documents identified in the LDS and the achievement of targets in those documents.

Adoption: The formal process by which the LDF documents become valid and replace the previous Local Plan.

Area Action Plans (AAP): Area Action Plans are used to provide the planning framework for areas where significant change or conservation is needed. A key feature of Area Action Plans will be the focus on implementation. They will deliver the planned 'growth' areas and resolve conflicting objectives in the areas subject to the major development pressures.

Community: A generic term which includes all individuals (including the general public) and organisations external to the Council. It includes the statutory and other consultees (stakeholders).

Core Strategy: The Core Strategy sets out the key elements of the planning framework for the area. It is comprised of a spatial vision and strategic objectives for the area; a spatial strategy; core policies; and a monitoring and implementation framework with clear objectives for achieving delivery. Once adopted, all other Development Plan Documents must be in conformity with it.

Development Plan: The statutory development plan is the starting point in the consideration of planning applications for the development or use of land. Under the new planning system introduced by the 2004 Planning and Compulsory Purchase Act, the development plan will consist of Regional Spatial Strategies prepared by the regional planning bodies; and Development Plan Documents prepared by the District Council, with Minerals and Waste Development Plan Documents, prepared by County Councils.

Development Plan Documents (DPD): The Local Development Framework is partly comprised of Development Plan Documents which local planning authorities must prepare. These include the core strategy; general development control policies; site specific allocations; a proposals map (with inset maps, where necessary); and the area action plans (AAP). Development Plan Documents will be spatial planning documents and subject to independent examination. There will be a right for those making representations seeking change to be heard at an independent examination.

Examination: See *Independent Examination*.

General Development Control Policies: These are policies which set out criteria against which planning applications for development and use of land and buildings will be considered. Such policies will ensure that development accords with the spatial vision and objectives set out in the core strategy.

Head of Development (HoD): The leading planning officer in the Council's development control section who is responsible for determination of the majority of planning applications as set out in the Council's Scheme of Delegation.

Horsham District Community Partnership

A group of public, private, voluntary and community organisations and individuals that is responsible for preparing the Community Strategy. The Community Strategy outlines the needs and priorities of the community, and which also shapes the activities of the organisations within the partnerships to fulfil those needs and priorities.

Independent Examination: Undertaken to test the 'soundness' of the Submission Local Development Framework Documents. The examination is held by an independent Inspector appointed by the Secretary of State. The final report is binding on the Council. For Development Plan Documents an examination is held even if there are no representations.

Issues and Options Stage: This was a the first stage in the production of development plan documents which the Council brings possible issues and options for the District into the public domain, in order to generate responses to aid the development of the 'Preferred Options' development

documents, which is a statutory stage of the Local Development Framework preparation for the District.

Local Action Plan: An action plan produced by the Horsham District Community Partnership identifying the short-term activities and priorities to achieve the visions in the Community Strategy.

Local Development and Transport Advisory Group (LoDTAG): A cross party group of Council members who work with and advise the Cabinet Member for Strategic Land Use Planning on planning policy issues.

Local Development Documents (LDD): Comprise of development plan documents (DPD); supplementary planning documents (SPD); and the Statement of Community Involvement (SCI).

Local Development Framework (LDF): A portfolio of local development documents (LDD) which will provide the framework for delivering the spatial planning strategy for the area.

Local Development Scheme (LDS): This is a public statement of the Council's programme for the production of Local Development Documents. The scheme will be revised when necessary. This may either be as a result of the Annual Monitoring Report which should identify whether the Council has achieved the timetable set out in the original scheme or if there is a need to revise and/or prepare new local development documents.

Masterplanning: The process of outlining the use of land and the overall approach to the design and layout of a development scheme in order to provide detailed guidance for subsequent planning applications.

Planning Obligations: Legal agreements between a planning authority and a developer, or undertakings offered unilaterally by a developer, that ensure that certain extra works related to a development are undertaken, for example, the provision of highways. These are sometimes called "Section 106" agreements.

Proposals Map: Illustrates, on an Ordnance Survey base, all the policies and proposals in development plan documents

(DPD). It will be revised as new DPD are prepared and it will always reflect the up-to-date planning strategy for the area.

Preferred Options Stage: This stage of preparing documents takes into account the communities comments, having regard to them in the preparation of the final Development Plan Document. The intention is to provide sufficient information to ensure that people can understand the implications of the Preferred Options. The aim of the formal public participation on the Preferred Options stage is to give people the opportunity to comment on how the local planning authority is approaching the preparation of the particular Development Plan Document and to ensure that the Council it is aware of all possible options before it prepares the final 'submission' Development Plan Document which is the next stage in the process.

Public Consultation: Either informal or formal processes for involving the community (individuals and organisations external to the Council) in planning processes. Usually involves the publication of a consultation document which is available for public inspection and comment over a set period (normally six weeks for development plans).

Regional Spatial Strategy (RSS): To be prepared by the South East England Regional Assembly (the regional planning body). The regional spatial strategy will set out the policies in relation to the development and use of land in the region. When it is approved by the First Secretary of State it will replace the current Regional Planning Guidance for the South East (RPG9).

Scheme of Delegation: In accordance with Government guidance, the Council enables the majority of planning applications, i.e. those that are not contentious, to be determined by the Head of Development under officer delegated powers. Full details of the Scheme of Delegation are set out in the Council's Constitution (which is available on the website – www.horsham.gov.uk). Examples of delegated decisions include householder developments, changes of use, advertisements and minor commercial development. Consideration of such matters under delegated powers is removed where a person makes a representation and wishes to address the relevant Committee.

Site Specific Allocations of Land: A document detailing the allocations of sites for specific or mixed uses or development.

Policies will identify any specific requirements for individual proposals and all site specific proposals will be identified in the Proposals Map.

Soundness: A Development Plan Document is considered sound if it is based upon good evidence and has been prepared in accordance with all the necessary procedures including the measures set out in the authority's Statement of Community Involvement.

Stakeholders: a combination of statutory consultees, as identified in legislation and Government guidance, and other organisations which are identified by the Council as having a 'stake' or interest in the preparation of a development plan.

Statement of Community Involvement (SCI): Sets out the standards which the plan making authority intend to achieve in relation to involving the community in the preparation, alteration and continuing review of all local development documents (LDD) and dealing with planning applications. It also sets out how the local planning authority intends to achieve those standards. The Statement of Community Involvement will not be a development plan document but will be subject to independent examination. A consultation statement showing how the local planning authority has complied with its Statement of Community Involvement will be required for all local development documents.

Statutory Consultees: Public, private or voluntary groups and organisations identified in legislation and Government guidance as having an interest in the preparation of a development plan. The Local Authority has to consult with these organisations at each consultation stage of the Local Development Framework.

Structure Plan: Sets out the County Council's general strategy, policies and main proposals for land use and transport over a period of about 15 years. Consists of a statutory written statement (the policies) and key diagram together with non-statutory explanatory memorandum. Structure plans will no longer be prepared within the new planning system.

Submission Stage: The final stage in preparation of Development Plan Documents and the Statement of Community Involvement. The documents are sent to the Secretary of State and an independent

examination will be held. Following the successful completion of this process, the DPD may be adopted by the Council.

Supplementary Planning Documents (SPD): Where required, they cover a wide range of issues on which the plan-making authority wishes to provide policy guidance to supplement the policies and proposals in development plan documents (DPD). They will not form part of the development plan or be subject to independent examination.

Sustainability Appraisal (SA)/ Strategic Environmental Assessment (SEA): The Planning and Compulsory Purchase Act 2004 requires Local Development Documents to be prepared with a view to contributing to the achievement of sustainable development. Sustainability appraisal is a systematic appraisal process. The purpose of sustainability appraisal is to appraise the social, environmental and economic effects of the strategies and policies in a Local Development Document from the outset of the preparation process. This will ensure that decisions are made that accord with sustainable development. This process includes formal environmental assessments of the policies and proposals in the DPD.

Tests of Soundness: See *Soundness*.

Village (or Parish) Design Statement (VDS): The VDS is written by the relevant local community and includes a thorough consultation and community involvement process. It describes the character of a village or parish including its countryside or landscape setting, the form of the settlement and the characteristics and details of the buildings and spaces within the village. The VDS in the form of design guidance helps to inform planners, developers and other interested parties about the important characteristics of the village, as determined by that community, and will influence new development. If adopted by the District Council as Supplementary Planning Guidance / Document it will become a material consideration in the determination of a planning application.

Abbreviations

AAP: Area Action Plan

AMR: Annual Monitoring Report

CAB: Citizens Advice Bureau

DPD: Development Plan Document

HoD: Head of Development
LDD: Local Development Document
LDF: Local Development Framework
LDS: Local Development Scheme
LoDTAG: Local Development and Transport Advisory Group
RSS: Regional Spatial Strategy
SA/SEA: Sustainability Appraisal/Strategic Environmental Assessment
SCI: Statement of Community Involvement
SPD: Supplementary Planning Documents
VDS: Village (or Parish) Design Statement

11.2 Recommendation

Insert the amendments set out in paragraph 11.1 above.

Conclusion

10.4 Subject to the above recommendations the Horsham District Council Statement of Community Involvement (June 2005) is sound.

A handwritten signature in black ink, appearing to read "Terrence Kemmann-Lane", is written over a light grey rectangular background.

Terrence Kemmann-Lane
Inspector

APPENDIX A

Examination of the soundness of the statement of community involvement

3.10 The purpose of the examination is to consider the soundness of the statement of community involvement. The presumption will be that the statement of community involvement is sound unless it is shown to be otherwise as a result of evidence considered at the examination. A hearing will only be necessary where one or more of those making representations wish to be heard (see Annex D). In assessing whether the statement of community involvement is sound, the inspector will determine whether the:

- i. local planning authority has complied with the minimum requirements for consultation as set out in Regulations;¹
- ii. local planning authority's strategy for community involvement links with other community involvement initiatives e.g. the community strategy;
- iii. statement identifies in general terms which local community groups and other bodies will be consulted;
- iv. statement identifies how the community and other bodies can be involved in a timely and accessible manner;
- v. methods of consultation to be employed are suitable for the intended audience and for the different stages in the preparation of local development documents;
- vi. resources are available to manage community involvement effectively;
- vii. statement shows how the results of community involvement will be fed into the preparation of development plan documents and supplementary planning documents;
- viii. authority has mechanisms for reviewing the statement of community involvement; and
- ix. statement clearly describes the planning authority's policy for consultation on planning applications.

From: Planning Policy Statement 12: Local Development Frameworks

¹ The Town and Country Planning (Local Development) (England) Regulations, 2004.

APPENDIX B



Reference: PINS/Z3825/429/3

LPA Ref: STATEMENT OF COMMUNITY INVOLVEMENT

ATTENDANCE SHEET

VENUE:
Drawing Room, Park House, North Street, Horsham.

DATE:
22nd November 2005

PLEASE PRINT NAME	SIGNATURE	PLEASE PRINT FULL ADDRESS INCLUDING POSTCODE	1 COPY OF DECISION REQUIRED
PAUL ROWLEY	<i>Paul Rowley</i>	Head of Strategic & Community Planning Horsham District Council, Park North North Street, Horsham postcode: RH12 1RL e-mail: <i>strategic_planning@horsham.gov.uk</i>	✓
D. WILLIMDS	<i>D. Willimds</i>	FOSTER COTTAGE SILVERBROOK HEATH, HORSHAM postcode: RH12 3JA e-mail:	✓
BRENDAN CHILDS	<i>B. Childs</i>	LEAD PROJECT MANAGER HORSHAM DISTRICT COUNCIL PARK NORTH, NORTH ST. HORSHAM postcode: RH12 1RL e-mail: <i>strategic_planning@horsham.gov.uk</i>	✓
CAROLINE TILCK	<i>C. Tilck</i>	SENIOR PLANNING OFFICER, STRATEGIC AND COMMUNITY PLANNING DEPT, HORSHAM DISTRICT COUNCIL, PARK NORTH, NORTH STREET, HORSHAM postcode: RH12 1RL e-mail: <i>strategic_planning@horsham.gov.uk</i>	
SARAH GRISMAN	<i>S. Grisman</i>	SENIOR PLANNING OFFICER, STRATEGIC & COMMUNITY PLANNING DEPT, HORSHAM DISTRICT COUNCIL, PARK NORTH, NORTH STREET, HORSHAM postcode: RH12 1RL e-mail: <i>strategic_planning@horsham.gov.uk</i>	
PHILIPPA SAMBROOK	<i>P. Sambrook</i>	GOVERNMENT OFFICE FOR THE SOUTH EAST, BRIDGE HOUSE, 1 WALNUT TREE CLOSE, GUILDFORD postcode: GU1 4SA e-mail: <i>philippa.sambrook@GOSE.gov.uk</i>	✓
		postcode: e-mail:	



Reference: PINS/Z3825/429/3

LPA Ref: STATEMENT OF COMMUNITY INVOLVEMENT

ATTENDANCE SHEET

VENUE:
Drawing Room, Park House, North Street, Horsham.

DATE:
22nd November 2005

PLEASE PRINT NAME	SIGNATURE	PLEASE PRINT FULL ADDRESS INCLUDING POSTCODE	✓ COPY OF DECISION REQUIRED
HELEN DAYNESWOOD		BARN COTTAGE, THE STREET SLINGFOLD, WEST SUSSEX postcode: RH13 6RS e-mail: helen@dayneswood.com	✓
VIV EDWARDS		10 OLD GUILDFORD RD, BBH postcode: RH12 3JU e-mail: viv@rh12.co.uk	✓
MARCOLA CURRACK		5 PAGET CLOSE HORSHAM postcode: RH13 6HD e-mail: marcola@the.lantern.net 407	✓
JONATHAN ENGLAND		Broadbridge Place, Church Rd Broadbridge Heath postcode: RH12 3LD e-mail: Jonathan.England1@btinternet.com	✓
MR & MRS BRUNO		11 CORSLYETS AVE BBH postcode: RH12 3LQ e-mail:	✓
		e-mail: postcode:	
		e-mail: postcode:	